

## PART-TIME DIPLOMA/ CERTIFICATE PROGRAMS

### CERTIFICATE PROGRAMS

Accounting Professional  
Administrative Assistant  
Administrative Assistant – Legal  
Adult Education/Staff Training  
AS/400 Business Applications  
Aviation  
Building Environmental Systems Operator  
Building Environmental Systems Facility Manager  
Business Studies  
Database (Oracle/Java) Developer  
Dental receptionist  
Early Childhood Education Administration  
Entrepreneurship  
Esthetics  
Fashion Studies  
Financial Planning  
Fire Protection Systems  
Fire Safety  
Fitness Leadership  
General Arts and Science  
General Business  
General Secretarial  
Home Inspection  
Immigration Practitioner  
Import and Export Business  
Industrial Food Technology  
Industrial Pharmaceutical Technology  
Information Processing  
Interior Decorating  
Intercultural Relations

International Market Development  
Investigative Sciences and Police Studies  
Language Interpreter Training Program (LITP)  
Leadership  
Marketing Studies  
Medical Administrative Assistant  
Medical Transcriptionist Specialist  
Medical Unit Clerk  
Personal Support Worker  
Pre-Service Firefighter Education and Training  
Professional Bookkeeper  
Professional Floral Design  
Professional Sales  
Quality Assurance  
Receptionist Clerk  
Resource Teacher/Early Interventionist  
Retail Florist  
Seneca Rehabilitation  
Special Effects Make-up Artistry  
Student Affairs & Services  
Teacher of English as a Second Language (TESL)  
Technical Skills – Machine Shop or Industrial Maintenance  
Mechanic  
Theatrical Performance  
Tourism – Travel Operations  
WebMaster Content Site Design  
York/Seneca Rehabilitation Services

### DIPLOMA PROGRAMS

Accounting and Payroll  
Accounting Professional  
Business – Marketing  
Business Administration – Accounting  
and Financial Planning  
Business Administration – Financial Planning  
Business – Insurance  
Computer Networking and Technical Support (CNS)  
Computer Programmer (CPD)  
Computer Programming and Analyst (CPA)  
Computer Systems Technology (CTY)  
Court and Tribunal Agent  
Early Childhood Education  
General Business  
Library and Information Technician (LIT)  
Marketing Studies  
Military Arts and Science  
Opticianry  
Paralegal Program  
Practical Nursing  
Social Service Worker  
Social Service Worker – Immigrants and Refugees

### ONTARIO COLLEGE GRADUATE CERTIFICATES

Accounting and Information Technology  
Autism and Behavioural Science  
Financial Services Compliance Administration  
Financial Services Underwriting  
Green Business Management  
Human Resources Management  
Pharmaceutical Regulatory Affairs and Quality Operations

### RECOGNITION OF ACHIEVEMENT CERTIFICATE

Adult Literacy Educator  
Advanced Pharmaceutical Instrumentation (HPLC)  
Autism Interventionist

Business Skills for Interior Decorators  
Canadian Welding Bureau (CWB) Welding Program  
CNC Programming  
Computer Graphics Design and Layout  
Creative Wedding Floral Design  
Customer Care  
Database Fundamentals  
Design and Delivery of Online Learning  
Emerging Issues in Adult Education  
Excellence in Educating Adults  
French Language Skills  
Garment Construction  
Information Systems Development and Management  
Japanese Language Skills  
JEE - Java Enterprise Edition  
Mandarin Language Skills  
Mechanical Design Tools: SolidWorks  
Microsoft Office  
Municipal Tax Administration  
.Net Application Development  
Network Administrator  
Open Source Administration  
Open Source Web Programming  
Oracle® Application Developer  
Oracle® Database Administration  
Pattern Making (Pending Approval)  
PLC-System Integrator Specialist  
Professional Bookkeeper  
Setting up an ECE Childcare, Nursery School and After  
School  
Spanish Language Skills  
Teacher of English as a Foreign Language (TEFL)  
UNIX/Linux System Administration  
Woman's Studies  
Working with Individuals with ASD

### OTHER PROGRAMS

Advanced Couture Sewing  
APICS – The Association for Operations Management  
Accounting Software  
Application Software  
Appraisal Institute of Canada (AIC)  
Architectural Blueprint Reading  
Arts & Crafts  
Autism Professional Development Workshops  
AutoCAD  
Basic Computer Skills  
Building Code  
Business Systems  
Canadian Payroll Association Certified Payroll Management Program (CPMP)  
Canadian Residential Appraiser  
Canadian Welding Bureau (CWB) Qualification  
Certified Employee Benefit Specialist (CEBS)  
Certified in Production and Inventory Management (CPIM)  
Chartered Insurance Professional Program (CIP)  
Community Volunteer Resource Management  
Culinary Arts at Seneca  
English as a Second Language  
English Skills  
Equestrian Programs  
Family Financial Planning Subject  
Fire Alarm Technician  
First Aid and Cardiopulmonary Resuscitation Subjects  
Fundamentals of Materials and Operations Management (FMOM)  
General Accounting

Golf Lessons  
Institute of Law Clerks of Ontario Associate Level Program  
Insurance Institute Certificate in Rehabilitation Benefits Administration  
International Business  
IPC Training - Electronics Assembly Acceptability, Rework and Repair  
IPMA - International Personnel Management Association of Canada Accreditation  
Liberal Studies  
Literature  
Marketing Studies Professional Development Subjects  
Mathematics Studies  
Mortgage Agent Program  
Mortgage Broker Program  
Ontario Management Development  
Photography  
Photovoltaic Technician  
Professional Engineers Ontario (PEO)  
Programming  
Project Management Training  
Rescue Training  
Residential Design and Construction  
Sport and Recreation Programs  
Strategic Supply Chain Management Leadership  
Supply Management  
Sustainable Energy Systems  
Web Page Design  
Webmaster Content Site Design 14-week Intensive Program

---